



New Member Red Badge Checklist

We've developed a list of actions to help you learn about Rotary and our Club, meet other members, explore the opportunities of Rotary, and become engaged. These activities are explained in more detail following this form. You should target completing these items within six months of joining the club.

Once you have completed all of the activities please send this completed checklist to your sponsor or the membership chair and you will be ceremoniously pinned with your regular BLUE member badge.

ACTIVITIES

DATE COMPLETED

1. Attended New Member Orientation Meeting. _____
2. Gained access to District Database and updated personal information. _____
3. Submitted New Member Spotlight paragraph to Rotascope. _____
4. Served as assistant to Sergeant at Arms for one meeting. _____
5. Functioned as Greeter for one Club Meeting. _____
6. Had perfect attendance for one month. _____
7. Memorized the 4-Way Test and led the membership in recitation. _____
8. Attended a Club fellowship event.
Event: _____
9. Brought a guest to Rotary. _____
10. Participated in one major Club project.
Project: _____

NEW MEMBER RED BADGE CHECK LIST

DESCRIPTION OF ACTIVITIES

1. New Member Orientation Meetings

Orientation meetings are scheduled as required to support the processing of onboarding new member. You have already completed this task.

2. Access District Database and update personal information

The District Database contains membership information for each club.

<https://www.directory-online.com/Rotary/SecLogin.cfm>

User name: usually your email address

Password: usually your RI number or Last Name (you can change this after logging in the first time).

Click on the tab at the top that says “My Club” and then scroll down the page until you find your name. Validate that the information is complete/correct and edit if appropriate. You may also add missed meeting make up’s to this site. Please become familiar.

You should also visit our website: www.roswellrotary.com. There you should sign up for our weekly newsletter, the Rotascope. This will keep you informed of club activities. There is also information to help you sign up for our text system as a reminder of upcoming events. This should be the first step you complete after attending the new member orientation.

3. Submit New Member Spotlight paragraph for publication in the Rotascope

Write a paragraph about yourself and submit it and a small photo to the Rotascope for publication. This is intended to help the Club get to know you better. Your paragraph should describe your background, your family, and your job. It should be no more than 3-5 sentences.

Your update should be submitted to Apoorva Patel, Rotascope Editor @

apatel10001@gmail.com and copied Lynne Lindsay, Red Badge Committee Chair @

lynne@lindayassoc.com

4. Assist the Sergeant at Arms

Assist the Sergeant at Arms during one meeting. Email Terry Taylor @

terry@tightlineexteriors.com to schedule. You may be holding a “Quiet, Please” sign or providing microphones to members during guest introductions or other duties prescribed by the Sergeant at Arms.

5. Greeter

A Greeter is a Club member who arrives early and stands near the entrance to greet all Rotarians and guests as they arrive. Visiting Rotarians should be Susan Church @ susanchurch@live.com so that you may be scheduled. Greeting is a great way to start matching the names and faces of the members of the Club.

6. One Month Perfect Attendance

Your goal as a Rotarian is 100% or perfect attendance. When you have to miss a meeting for business or personal reasons, you have two weeks (before or after) to “make up” by attending a Rotary meeting at another Club. Making up will help you attain your goal of perfect attendance.

7. 4-Way Test

The 4-Way Test is a test used by Rotarians world-wide as a moral code for personal and business relationships. The test can be applied to almost any aspect of life. Memorize the 4-Way Test and then lead the membership in its recitation at the end of a weekly meeting.

8. Attend a Fellowship Event

One of the most rewarding things in Rotary is the fellowship of other Rotarians. By attending fellowship events, you really get to know the other member of our Club and their partners. Fellowship highlights include: Installation Party, New Member Social, Monthly Restaurant Socials, the holiday party, the District Assembly and the District Conference as well as other activities.

9. Bring a Guest to Rotary

Bring your spouse, a child, an associate or a friend to Rotary. Sign them in at the Check-in table and introduce them to your fellow Rotarians. You are expected to pay for their meal.

10. Participate in Club Projects

Major Club Projects are: Memorial Day Celebration, Relay for Life, Fourth of July Celebration, Honor Air Flight, Interact, Roswell Relays, End Human Trafficking and many other programs.