



Rotary District 6900 2023-2024 Community Grants Memorandum of Understanding (MOU)

Prior to submitting your grant request, a pop-up will appear that requires you to agree to the terms listed below (you can also access this by clicking on "MOU" on the Overview tab next to the Grant heading. The MOU reads as follows:

We submit our grant application with the understanding that our project meets the following conditions:

- Relates to the mission of The Rotary Foundation
- Includes the active participation of Rotarians
- Excludes liability to The Rotary Foundation or Rotary International beyond the funding amount
- Adheres to the governing laws of the United States, and harms no individuals or entities
- Only funds activities that have been reviewed by the community grants chair (CGC) and approved by The Rotary Foundation prior to their implementation
- Avoids any actual or perceived conflict of interest
- Excludes as beneficiaries any club employee, Rotarian, Rotaractors, spouses, descendants, ancestors, or employees of partnering organizations
- Excludes as beneficiaries any former Rotarians, Rotaractors, spouses, etc. who left Rotary less than 36 months ago
- Subjects any substantial purchases from a Rotary-connected vendor to an open bid process
- Will not unfairly discriminate against any group nor promote any religion or political affiliation
- ~~Does not fund continuous support of any one beneficiary/entity~~ << **No longer applicable**
- Will not be used for labor costs (except where licensing is required – i.e. electrician)
- Will not be used to establish a foundation or trust
- Will not be used to purchase land, buildings, or pay rent for any organization
- Will not be used for fundraising activities
- Will not be used to cover expenses for Rotary or Rotaract events such as district conferences, conventions, institutes, anniversary celebrations or entertainment
- Will not be used for public image initiatives unless essential to project implementation
- Will not be used for operating or admin expenses for another organization
- Will not be used for unrestricted cash donations to any beneficiary or entity
- Will not be used for signage more than 10% of grant amount
- Will include the required appropriate signage or recognition of funding through The Rotary Foundation and our club per signage guidelines
- Our club will submit documentation of expenses **within 30 days of spending funds** but not later than **March 31, 2024 (whichever is earlier).**
- Photos of the project, Rotarian involvement, and proof of signage to be uploaded by **March 31, 2024.**
- Our club will return unspent funds or funds spent on disqualified activities as directed by the CGC.
- Any default of this agreement will cause our club to be ineligible for grant funding for the following grant year as determined by the CGC.